



Regional Healthcare Emergency Response Network
Marquette County Medical Control Authority
420 W. Magnetic Marquette Michigan
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Regional HPP EMS Advisory Committee

November 7, 2007 ♦ 6 p.m. EST

MGHS Conference Room 4 – Videoteleconferencing for * areas

| Agency | Present |
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| Alger County MCA | Becky Wilder, Nancy Weston |
| Baraga County MCA* | Gary Wadaga, Roy Hakola, Dick Haagsma, Carol Homa |
| Delta County MCA* | Venetia Bryers, Nancy Gage |
| Dickinson County MCA* (audio) | John Cox, Jeff Myers, Randy Dessart |
| Eastern UP MCA* | Pat Hirt, Dave Kauer |
| Gogebic-Ontonagon MCA* | Joel Bach, Bob Kirkley |
| Houghton-Keweenaw MCA* | Ed Lindgren, Dave Hams, Dave Mattila |
| Iron County MCA | Curt LeSage |
| Luce County MCA | Nancy Weston |
| Marquette County MCA | Alyson Sundberg, Pete Ghiringhelli, Dan Wolf, John Richards, Mike Koupus, Dennis Karuzas, Sandy Vargo, Jackie Adair |
| Menominee County MCA | |
| Schoolcraft County MCA* | Nancy Irie |

| Agenda Topic: | Discussion: | Action: | Responsible Party: |
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| Communications | <p>Curt discussed the upcoming exercises and that the group is going to use the MI-HAN system to alert all agencies, likely on January 2 prior to the next meeting. Any agency that is not current registered with MI-HAN, or does not know how to change zones on their radio (i.e. SpEv talkgroups) should contact whoever did their initial radio training and get everyone on their agency up to speed before the practice exercise.</p> <p>The 800 MHz radios are programmed and charged based on number of talkgroups versus push-to-talks, so reprogramming to add talkgroups should be looked at closely in local areas and you should check with your Emergency Manager.</p> <p>We discussed having caches of radios available in each area for both training and use in an event, and most areas report that they have radios available for use during training in their area. The School of EMT had requested training radios that would be available as an emergency cache if needed. Many areas have different models and brands of radios and it was not felt that housing a cache at the school was needed nor the best location.</p> <p>Gary Wadaga had suggested that we look at additional radio needs in agencies. The Communications group is developing a survey to see who has what, and then a minimum standard will be set and all will be brought up to that. Most should be all set already, but a few may need additional portables. All transport units should have mobiles installed at this point through the cooperative program with the Emergency Management grant.</p> | <p>MI-HAN exercise will occur on January 2 prior to the next meeting. All agencies should be able to respond either by phone or radio.</p> <p>None</p> <p>Survey coming from subcommittee and will be distributed to all agencies.</p> | All EMS agencies |
| Electronic Reporting Requirement | Venetia reported that the Electronic Reporting requirement through the Michigan Department of Community Health EMS & Trauma Section would be rolling out likely in October 2008 for ambulances and January 2009 for MFR's, but more information will be coming out on this. | None at this time. | None |
| Hospital Evacuation Plans | All agencies should be meeting with their local hospitals to be sure they know what the expectations are of EMS during a hospital evacuation. | Review hospital evacuation plans with your MCA representatives. | All EMS agencies |
| EMS Pan Flu Statewide Guidelines | A document was made available regarding EMS Guidelines for Pandemic Influenza. All MCA's were required last year to be sure that they wrote a Pandemic Influenza plan for their EMS agencies. All agencies should be sure they've read and trained their personnel on it. This Statewide plan was recently issued and all should review as well. | Review the Statewide Pandemic Influenza Guidelines | All EMS agencies |

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| Casualty Transport Plans | <p>The Region's EMS agencies have not yet completed their Casualty Transport Plan, and all MCA's should be recruiting a few people to serve on a small workgroup to get this done in the next few months.</p> <p>The plan should include the equipment purchased for evacuations, for response, and for on-scene management. Also, capabilities of EMS agencies to assist in other counties through Mutual Aid should be put into a guidance document to assure all U.P. agencies understand our current resources and deficiencies.</p> | Interested EMS providers should be asked to assist with writing this, or all funding will be jeopardized to EMS as we haven't met this objective. | All EMS agencies. |
| Stryker Equipment | The MCA's each identified their preference on bariatric cots versus stair chairs to enhance their evacuation capabilities. These were purchased and are on order. MCA's should be receiving these shortly and will distribute as they had determined at the local level. | None. Equipment shipping shortly. | MCA's to distribute to EMS providers as necessary. |
| Ambulance Typing for Inventory | The Planning & Development groups throughout the UP are working with Emergency Management to finish up inventorying all resources/equipment, including ambulances. We will benefit from this inventory as it's saving our own man-power to do it ourselves. All items need to be classified nationwide using the NIMS-Resource Typing information provide by FEMA. Please be sure to respond to these questionnaires as soon as possible. | Respond to the Emergency Management request for ambulance typing information. | All EMS agencies should have received their questionnaire. |
| Patient Tracking User Champions | All four Divisions in the Region now have Patient Tracking equipment User Champions who have completed training and are available to train and share the equipment with all agencies. There are ten total hand-held units in the Region. All MCA's received \$1,000 in November to provide Patient Tracking training to their agencies, so be sure to be scheduling this with your User Champion. These are (South - Curt Lesage, West - Gary Wadaga, Central - Sandy Vargo, and East - Dave Kauer). | Utilize the \$1,000 in Patient Tracking funds in each MCA. | All EMS agencies to schedule through their MCA's. |
| Spring Training Conference | The South Division (Delta County) is interested in a Spring Training Conference and are looking for ideas on topics. Discussion at this meeting included ICS training, Patient Tracking training, and Family Preparedness for responders. | Other ideas for topics should be sent to the HPP office and will be shared with the planning group of the Spring Training Conference in Delta County. | All EMS providers |
| Pharmacy Caches | Please make sure all of your EMS providers are aware that the Hospital Caches include a family size of 2.5 for EMS providers in each MCA as well. A local plan for distribution of these medications should be developed at your local level. Ask at your Divisional meetings how EMS staff would pick up their | Develop a plan for distribution of medications to EMS providers and their | All MCA's and EMS agencies |

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| | medications in an event. | families at the Divisional or MCA levels. | |
| Funding Requests | <ol style="list-style-type: none"> 1. Radio discussion above, Alyson estimated that \$480,000 would be required to provide 800 Mhz portables to all double-crews region-wide, and we don't have that kind of funding. The survey will narrow this done significantly, so we will table this until we get the results from each agency. 2. Ventilators, portable: Gary Wadaga stated that the use of portable ventilators would be important, and could be built into our Casualty Transport Plan as it is being developed. He said that a PHS respiratory therapist recommended we look at a Cross-Vent 3 (bioventdevices.com) and review the capabilities and costs of this. 3. A request for additional recruitment/retention brochures was brought up. A price needs to be sent and we can bring to the full Planning Board to approve. | <p>Review the ventilator options and bring thoughts back to the next meeting.</p> <p>A price is needed on recruitment brochures.</p> | <p>All</p> <p>Unknown</p> |
| Education and Training Issues | Alyson noted that OPHP made it very clear that the payments we make to support training and education have been unusual and very specific to our Region alone. If we attempt to sponsor trainings in the future, we are going to have to be sure that these people are willing to participate in the mivolunteer registry or other program – to be sure we are getting benefit as a region out of the sponsored programs. | Include additional requirements for grant-sponsored training programs. | All, on request of education and training funds. |

With no additional business to be presented to the EMS Advisory Group, the meeting was adjourned at 1856 hours. The next meeting is on January 2, 2008 at 1800 hours.

Respectfully Submitted,

Alyson Sundberg

Alyson Sundberg
Region 8 Fiduciary