

Region 8 Hospital Preparedness Program

EMS Advisory Group

January 2, 2008 - 6 p.m. Eastern

Meeting Minutes

(Attendance by distant-site rollcall during introductions)

Agenda Items	Description	Responsible/Action
I. Welcome & Introductions	The meeting was called to order at 6:03 p.m. All sites provided introductions of those present.	None
II. Review & Approval of Minutes from 11/7/07	Motion by Jackie Adair; Second by Nancy Weston to approve the meeting minutes of 11/7/07 as presented. Motion passed.	None
III. Old Business a. Communications Subcommittee	<ol style="list-style-type: none"> 1. Alyson noted that Curt LeSage was unable to attend tonight due to a family emergency. Dave Kauer was also not present. She noted that the Communications Survey that was discussed in November was sent out today to all agencies, and all were asked to return as soon as possible to evaluate current radio hardware needs and software possibilities. 2. A MI-HAN alert was sent out to all EMS agencies in the Region today. Alyson advised that 31 or 70 had already responded by the meeting time of 6 p.m., and the alert went out at 1:30. Those who haven't responded by tomorrow at this time will be contacted to find out why. 3. Discussion regarding 800 Mhz templates and talkgroups. Tim McKee provided information on current fee schedules and will forward other information after the meeting. Discussion regarding data capabilities on the 800, and if this is a possibility for EMS to consider. This research has been going on for a while and a report will come back to us when available. Jeff of STAR noted that he did not see a time when his ambulance would ever be at War Memorial, and noted that he wouldn't need talkgroups of all hospitals. 	<p>All agencies to return Communication Survey by 1/31.</p> <p>Those who did not respond to MI-HAN alert will be contacted.</p> <p>More information to follow.</p>
b. MCA Quarterly Checklists	Joshua needs all MCA's to submit their quarterly MCA checklists to allow us to prepare the bimonthly Progress Report with the most current information and progress being made in all agencies.	All MCA's to submit report on time to Region 8 office.
c. Hospital Evacuation	Alyson noted that a requirement of OPHP is that hospitals include EMS in their	Assure EMS

Plans	Evacuation Plans. While we understand that EMS may be busy, depending on the event, EMS should be included as a possible resource, including transportation and traffic patterns to pick up and evacuate patients to new locations. If agencies or MCAs are not currently aware of their expected involvement with a hospital evacuation, they were encouraged to seek out their local hospital Emergency planners to discuss.	agencies know of their role when a hospital is evacuating their patients.
d. Tips for First Responders	Joshua shipped “Tips for First Responders” to all MCA’s recently. If anyone needs more or has extras, please let him know. Feedback was requested on whether or not they were useful, and some EMS agencies said they were well received. Joel Bach noted he has a few extras and will return them to Joshua to be redistributed as needed.	Request additional copies if needed.
e. Patient Tracking User Champions Report	<p>Sandy Vargo was present of the User Champions and gave an update on where they are in the planning. Ron DeMarse also reported the ability to build on the system with fire and law. Alyson noted to Tim McKee and Becky Wilder that as long as Emergency Management agreed that it was a good idea to use our current system for badging all responders, we would be concentrating on EMS, but we would gladly mutually use the equipment with fire and law as needed. Alyson noted that the current User Champions have enough responsibility and we wouldn’t want to increase what we’re asking of them at this time. They will be contacting EMS agencies shortly to schedule local training programs. They are also meeting at the end of January to develop their universal coding process and badging recommendations. Funding was provided to all EMS agencies to support their participation in patient tracking trainings during this year.</p> <p>Also discussed was a joint venture with the Assistance to Firefighters Grant to equip at least one vehicle per County with the needed hardware and wireless LAN access to send information to hospitals.</p> <p>Some of the costs would be additional cards, computers, a cellular link, and terminal fees per month. Dave Lemire gave some information as well.</p>	Patient Tracking Training coming to all agencies.
f. Chempack and MEDDRUN trainings	Alyson advised that OPHP sent out a CD to all MCAs to view a Chempack MEDDRUN training that was very well done. Problem was, no EMS CEU’s attached, only nurses and physicians. She did note that all training done by EMS can be submitted for credit to Tony Sorensen at MDCH if it were already approved	All EMS agencies should be sure their providers are aware of Chempack and

	<p>for nursing contact hours or physician CME's. A new CD will be coming from MDCH specific to EMS also, and will have pre-approved credits attached.</p> <p>Alyson also noted that Joe Perry, from Bell EMS, is available to provide Chempack MEDDRUN trainings to your agency on request, although his training is a little more indepth and includes actually administering the medications as well as the overview of what the programs are about.</p>	MEDDRUN.
g. Hospital Caches and EMS Providers	A reminder about the prophylactic medications for certain biologic and chemical agents that are available for EMS providers and their families. These are available through your local MCA via their hospital caches. When the numbers were developed, EMS and their families were included, based on the numbers reported to us from your MCAs.	Remind EMS providers in the local areas that prophylactic meds are expected to be made available to them in an event.
h. Stryker Order	The stair chairs and bariatric cots for evacuation were ordered, and all should have been received by now. Many agencies noted that they had not received their shipment yet. Alyson will double check and report at the Regional Planning Board meeting.	Alyson will check where order is.
IV. Fiscal 07-08 Year Priorities a. Updated NIMS training for new providers	Alyson reminded all that everyone needs to have NIMS IS-100 and IS-700, and if you've recently hired anyone new, especially newly-licensed folks, be sure you have their training certificates on file.	All EMS providers to assure their NIMS training is complete.
b. Pan Flu Response Plans	Each MCA should have written their Pan Flu Response Plan last year and made it available to all EMS agencies in their area. Alyson reminded all agencies with flu season starting, that it may be a good idea to look at the Pandemic Influenza Plans for your local area, although recognizing that seasonal flu and Pandemic Influenza are not the same thing.	All EMS providers should review their local Pan Flu plans.
c. Surge Capacity Subcommittee	Alyson asked for volunteers to be recruited from your local areas to help develop the Surge Capacity plan.	Send names of any volunteers to Region 8 office.
d. Casualty Transport Plan	Alyson asked that you check in your local agencies for anyone interested in participating in developing the Casualty Transport Plan. Becky volunteered to assist	Send names of volunteers to Region

	with Luce & Schoolcraft areas.	8 office.
e. Check PPE supplies	Joshua will need information on all PPE supplies that you may need in your EMS agency by Wednesday, January 9 as he will be attending a meeting in Lansing where he needs to report our current needs on damaged or expiring supplies. The date of May 2009 were identified on the ScapeHoods owned by all agencies.	Send lists of needed supplies to Joshua.
f. Funding requests	<p>1. Alyson advised that any funding requests for Interoperable Communications be discussed now if not already received. A discussion regarding use of a GPS location device such as Garmin followed. Many options were brought up, including DeLoren, and the Garmin 530 and Garmin 540 (Curt LeSage provided information before the meeting). The use of a Satellite phone must be researched and piloted this year. Lyn Nelson of Marquette MCA offered to pilot.</p> <p>2. Training and Education: Discussion on ADLS/BDLS, and an overview from Nancy Weston was held. This training is pending for late Spring. More information is at www.ndls.org. Other volunteers were requested to participate.</p> <p>Marquette County Rescue requested HazMat and CBRNE trainings, and also Confined Space Rescue training, and anticipated maybe \$1900-\$2300 needed.</p> <p>3. Volunteer Registry/ESAR-VHP. Alyson noted that additional volunteers in the MI Volunteer Registry are needed to increase these by 20% this year. All are encouraged to distribute literature and ask for any additional information we can provide.</p> <p>4. PPE requests: In addition to the PPE requests above, a discussion on any additional followed. Regarding the accountability system, Ron DeMarse and Sandy noted additional cards, and if going towards the accountability system, more supplies may be needed.</p> <p>5. Other suggestions: Shelli Arnold and Pat Hirt suggested additional items, including recruitment incentives for EMT's. Also, PPE don/doff training was suggested. Gary Wadaga will provide the additional information he found on portable ventilators and send the quote he received from the vendor that supplies the one the RT from Portage suggested to him.</p>	

	6. John Cox noted that Hermansville and Faithhorn still have no PPE bags and Alyson will request these be ordered ASAP.	
Other	Tim McKee provided additional discussion following Lyn Nelson's question on repeaters in patrol units to enhance signal strength. This also continued the discussion on the data capabilities of the system and possible uses.	More to follow.
V. Agency Announcements	None	None

All attendees were invited to the full Regional Planning Board meeting on January 9, 2008 at NMU/Brule Room in Marquette at 11 a.m. Eastern. With no further business, the meeting was adjourned at 7:40 p.m.

Respectfully Submitted,

Alyson Sundberg

Alyson M. Sundberg for
Region 8/Marquette County MCA