



Region 8 Hospital Preparedness Program

EMS Advisory Group

August 27, 2008 - 6 p.m. Eastern

Meeting Minutes

| Agenda Items | Description | Responsible/Action |
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| Welcome & Introductions | The meeting was called to order at 6:00 p.m. All sites provided introductions of those present. | |
| a. Roll Call | <p>Attendance by distant-site roll call during introductions:</p> <p><u>Present:</u> Curt LeSage, Lyn Nelson, Mike Kuopus, Lisa Mills, Venetia Bryers, Dan Wolf, Rebecca Wilder, Alyson Sundberg, Al Spalding, Heather Burgess, Shelli Arnold, Gary Wadaga, Roy Hakola, Carol Holma, Ed Lindgren, Joe Schneller, Jerry Premeau, David Mattila, Dave Harris, Joyce Smith, Karen Willk, John Cox, Jeff Gagnea.</p> <p><u>Excused:</u> Mark Wilk, Jackie Adair, Ed Bigsby</p> | All sites are always welcome to attend the meetings at the main location or at other sites as equipment/space is available. |
| Review & Approval of Minutes from 6/25/08 | Motion by Wolf; Second by Nelson to approve previous meeting minutes. Motion passed. | |
| Review & Approval of Agenda | Motion by Bryers; Second by LeSage to approve the agenda presented. Motion passed. | |
| Old Business | | |
| a. EMS involvement in Drills and Exercises | Once again addressed the issue that EMS' involvement in Hospital and Community exercises are most beneficial with their participation and gives us all, as a Region, a better understanding of our capabilities. It was asked of those present to make sure they make themselves available for these events even if only in theory or by phone. | None |
| b. Funding Requests | Discussed the past years successes in preparedness through purchases and the increased capabilities in exercises and displayed as well as daily life saving efforts. | None |
| c. Training | Discussed the quantity and quality of trainings made available and the obstacles that were faced over the past year and what arrangements need to made in the future to better | None |

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| | educate. Vast geography was once again discussed as an issue as well as majority of personnel being volunteers with little available paid time off. | |
| d. Purchased Items | Provided input as to those new purchases that were available or to be delivered in the near future. (Portable Vents, Body Bags, Property Bags, GPS units) | None |
| e. Availability | Additional redundancy request regarding again the involvement in the continued support in all drills, exercises, table-tops, and mock events. | None |
| f. Communication | Addressed the continuing problems with uninterrupted communication through the vast and great wilderness that is the Upper Peninsula. Addressed the problems that are faced with 800 Mhz, cell phone, HAM radio, and other alternate means. There are still quite a few “dead zones”. | None |
| New Business | | |
| a. Attendance | Continue to request increased availability of all agencies to attend and provide input in the Advisory Committee meetings. There are 42 Telehealth sites in the UP and that they should all be made available. Reiterated that this meeting is held via video and during the evening for the purpose of majority participation. | R8BTC to provide list of all sites to group |
| b. Calendar | EMS Group Advisory Committee meetings for the upcoming Fiscal Year 09 are: → → All meetings are Wednesday night from 6pm – 8pm EST via video and at MGHS These meetings occur one week prior to the HPP meetings and requests made at this meeting are taken to the HPP Board for voting. | Oct 29 – Feb 25 – Apr 29 – Aug 26 |
| c. Representation | Increased representation is not only appreciated and expected, but is mandatory. For those agencies that are recipient of HPP funded equipment are required to provide representation at a minimum of 80% of all meetings. Missed meetings can be made up at HPP meetings. | None |
| d. Funding Requests | Funding requested were discussed for the upcoming years, topics including: Portable IV pumps, Critical Care Course, Syringe Pump, Pulse Ox Set, 800 MHz and reimbursable miles for meeting attendance. | None |
| e. Participation | Participation has been a large part of this grant and is not going to falter. Increased participation is always an appreciated effort. | None |

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| Informational and Discussion Items. | | |
| a. EMS Trauma and Disaster Conf | Sept 6 @ MGHS Conference Center, in conjunction with Regional Trauma Conference. | None |
| b. UP-EMS Conf | Sept 25-28 at NMU and MGHS. Additional Triage and MCI training provided for interested personnel on Thursday by CEMA. | None |
| c. NDLS | Oct 29 – 31 in Marquette. National Disaster Life Support. Seats still available. | None |
| Agency Announcements | It was requested that there be a formal EMS Advisory Group Chair. Nominations are to be brought to next meeting to be voted upon. Current HPP seated members are not eligible. | None |
| Adjournment | Motion by Wolf; Second by Bryers to adjourn. Motion passed. | None |

With no further business, the meeting was adjourned at 7:35 p.m.

Respectfully Submitted,

Joshua Burt

Joshua Burt
Region 8 Bioterrorism Coordinator

Subject to committee correction and approval.