

**Hospital Preparedness Program EMS Advisory Group**  
 August 26, 2009 - 6 p.m.; MGHS Conference Room Two and VCS Sites  
 Meeting Minutes

Agenda Items	Description	Responsible/Action
I. Welcome & Introductions	The meeting was called to order at 6:00 p.m. The meeting was joined by Hancock, Manistique, Baraga, Sault Ste. Marie, Grand Marais, Escanaba and Dickinson via video.	None
II. Review & Approval of Minutes from	Meeting minutes from Apr 29 were reviewed and no changes were requested. Motion Lesage. Second wilder. Motion passed.	None
III. Review and Approve Agenda	Meeting agenda for August 26, 2009 was reviewed and no changes were requested. Motion Lesage. Second Schneller. Motion passed.	None.
IV. Old Business	<ol style="list-style-type: none"> <li>1. Joshua reported that there were agencies that had emails bouncing back due to old or outdated emails. Those agencies or their MCAs present were asked to send Joshua an email with an updated email address.</li> <li>2. Joshua presented an update on the current level of H1N1 preparedness and what is coming down the line from the State.</li> </ol>	<p>Identified agencies to return corrections to Joshua.</p> <p>More information to follow.</p>
V. New Business	<ol style="list-style-type: none"> <li>1. Mark I Kits in EMS: There was a concern that Mark I kits, a costly and difficult resource, were required by new State Model protocols and would present a problem in the Region. Lyn Nelson informed the group that they are not required as protocol.</li> <li>2. NIV Ventilators (Non Invasive Ventilators): Items shared with the group to be looked into for possible application towards the objectives of the Grant. There was discussion of applications with this product and it's capability of CPAP and Bi-PAP. Item is non-invasive to allow for quicker and more rapid ventilation. Item is also portable and will assist in transfers and evacuations. Item is costly at just over \$12,000 per unit</li> <li>3. Glide Scope: NOT a Regional HPP effort. Curt Lesage is acting as Regional Representative to gather and provide information to outside individuals who are working on writing a grant to provide Glide-Scopes to those interested. Joshua to email request form.</li> <li>4. HPP Grant Application:</li> </ol>	<p>Information fwded to G. Primeau &amp; G. Wadaga for detailed research and development.</p> <p>Collection of information sent to C. Lesage.</p>

	<p>Training list: All agencies asked to submit any and all training that they had planned or scheduled throughout the next year, and over the course of 3 years (Frequency, attendance, cost, etc).</p> <p>HPP Regional New Staff Positions: Joshua mentioned the new positions funded through the Grant for the upcoming year. The first position is a .5 position for a period of 10 months, funded through the National Pandemic Influenza Grant. This position will entail supporting the hospitals and LSAs throughout the Region in support of their pandemic planning and working at a Regional level to support updating the Operational Guidelines. The second position is for a full time Assistant BioTerrorism Coordinator for Training and Exercises. This position will entail the coordination and support of the training and exercises offered throughout the Region.</p>	
VI. Purchase Updates	<ol style="list-style-type: none"> <li>1. Bag Phones – Have been ordered and are awaiting delivery.</li> <li>2. Pedi-mates, Delivery ongoing. G. Primeau questioned use of a Ferno product on a Stryker cot and if there was any liability</li> <li>3. Scapehoods, Delivery ongoing. You are welcome to keep your expired Scapehoods for training if you so desire, but Joshua will receive all unwanted expired.</li> <li>4. Point Talkers, Delivery ongoing. Posters for ED Triage, booklets for EMS.</li> <li>5. Remote Area Lighting System, Delivery ongoing. Careful to not fully extend light.</li> </ol>	More information will follow.
VII. Training and Education	<ol style="list-style-type: none"> <li>1. HazMat Course – Course was held at Michigan Tech, Speaker was former Baltimore Battalion Chief “Buzz” Melton. Course was spoke very highly of those in attendance and will be thought of as a continuing course into the next grant year. Instructions covered WHAT TO DO, and not what not to do.</li> <li>2. Advanced Wilderness Life Saving – Course currently has 35 registrants with a capacity of 50. Course held in Manistique Sept 25-27</li> <li>3. U of M Survival Flight – This course was held last year and was very well received, it was requested that this course be repeated and will occur in Houghton Sept 20-21</li> </ol>	Joshua to resend information
VIII. Information and Discussion Items	It was requested that the Grant look into purchasing the red bags for those agencies that were not in place during the initial distribution. Also look into updating the blue bags and distribution as needed.	

V. Agency Announcements	Ambulance service Beacon Ontonagon has been recalled to service the Ironwood area. SONCO will cover the Ontonagon county coverage area starting Aug 31 and there will be no loss in service.	
X. Adjournment	Meeting was adjourned at 6:56pm EST	

All attendees were invited to the full Regional Planning Board meeting on Sept 2, 2009 at the Ramada Inn in Marquette. The meeting will begin at approximately 10:00.

Respectfully Submitted,

Joshua Burt  
Regional BioTerrorism Coordinator