

Region 8 Hospital Preparedness Program

EMS Advisory Group

April 30, 2008 - 6 p.m. Eastern

Meeting Minutes

(Attendance by distant-site rollover during introductions:)

All sites are always welcome to attend the meetings at the main location or at other sites as equipment/space is available.

Agenda Items	Description	Responsible/Action
Welcome & Introductions	The meeting was called to order at 6:00 p.m. All sites provided introductions of those present.	None
Review & Approval of Minutes from 1/4/08	Motion by LeSage; Second by Nelson to approve the meeting minutes of 1/4/08 as presented. Motion passed.	None
Review & Approval of Agenda	Motion by Nelson; Second by Vargo to approve the agenda presented. Motion passed.	None
Old Business a. GPS	GPS vs Laptop. Discussion ensued to determine the cost of either a portable GPS unit that can be moved from one vehicle to the next versus adding software to the laptops that were previously purchased and are mounted in the vehicles. It will be up to each agency to determine what type of positioning and tracking software that they want. These GPS devices will also be used to support mutual aid and strike teams if they are needed to travel to other hospitals in regards to response and transport. Dave Kauer was also invited to attend an UPHERT meeting to discuss progress with existing strike team efforts. Proposed: \$500 per agency Motion: Kauer Second: Nelson. Motion passed	None
b. EDGE	EDGE cards for the purpose of internet connectivity from the emergency vehicle. It was decided that a pilot program be completed prior to large group implementation and purchase. Locations are to identify the number of EDGE cards and names of Agencies to be involved in the Pilot. These names and numbers are due to Joshua (jeburt@mggh.org) by COB Wed May 7.	None
c. Confined Space Rescue	This training is on hold due to availability and cost. This effort will not go forward to the HPP meeting until more information is gathered and shared back with this group. (Jun 25)	None
d. Portable Vents	Enough vents will be purchased to cover the ratio of vents/people that the state set forth and vents will go first to those locations that have none. Extras, if there are any, will be spread to the most critical locations or staged in potential critical care areas.	None

e. Communications i. Communications survey	a. Joshua has new batteries for the 800MHz radios that were purchased with grant funds and issued to all the agencies. Those agencies that completed and submitted their Communications Survey will be receiving the new battery and a Region 8 asset tag that will need to be placed on the radio matching the serial number provided. b. Minotaur V pagers and their ability to be reprogrammed.	None
ii. Bi-Directional Antenna	Alyson and others met with El-Com in regards to the Bi-Direction Antenna to be placed in all hospitals for the purpose of enhancing communications throughout the Emergency Departments. Those hospitals in question were radio tested throughout the facility to locate the trouble spots if there were any. Those Hospitals identified will be scheduled for installation.	None
New Business Vests	New color roadside vests will soon be required for all agencies to be in compliance. *This information was questioned at the EMS meeting but was sense confirmed and updated for the release of these minutes. New vests, lime green or orange, will be a requirement for all agencies that will be working in roadways by November 2008. The board also agreed that a cache of extra vests be purchased and kept at county locations.	None
Priorities	It was requested of the committee to start thinking about what priorities their will be for the upcoming year.	None
Informational and Discussion Items. a. School of EMT Radio Cache	Curt updates the committee on the School of EMT Radio Cache request from last meeting. This funding request was brought to the HPP Planning Board and Advisory Committee of vote and was passed. The chache will include (3) Three Motorola model 2500; (5) Five Motorola model 1500; and (2) Two Kenwood model TK5400. These radios will be used by the school for training and exercises by students and will also be available for local and regional exercises and training.	None
b. Patient Tracking update	A meeting of the patient tracking user champions met just prior to this meeting and Curt reported on the results of the that meeting. The central division has a new user champion. Lyn Nelson, MCMCA; training has already started in the south division with success and the western division has been training on a smaller scale; there has been software issues found across the Region and that Salamander has been contacted for both the problematic issues but also for additional training and support.	None
Additional: NDLS	There is a NDLS course in Alpena May 19-21. Regionally we were given a quota of 4 slots to fill for attendance to this course. At present we have 6 names submitted and we will wait until May 9 to find out if that we are able to fill additional slots. Regionally, we are planning to bring our own NDLS course to the U.P. in September.	None
Casualty Transport and Surge Capacity Committees	Casualty transport plan is to be brought up at the May HPP Regional meeting and will be a large group work session. Surge Capacity subcommittee is still unmanned and needs to be written.	None

Agency Announcements and Adjournment	Dave Kauer asked who would pay for immunizations for the strike teams.	None
		None

All attendees were invited to the full Regional Planning Board meeting on May 20, 2008 at Lake Superior State university in Sault Ste. Marie at 4:15 p.m. Eastern Time. With no further business, the meeting was adjourned at 7:15 p.m.

Respectfully Submitted,

Alyson Sundberg

Alyson M. Sundberg for
Region 8/Marquette County MCA

Subject to committee correction and approval.